



# 2017 AGM Meeting Minutes

<b>Date of Meeting:</b>	April 29, 2017	<b>Time of Meeting:</b>	6:00 – 9:00 PM
<b>Location of Meeting:</b>	Woodside Golf Clubhouse	<b>Doors Open:</b>	5:30 PM
<b>Attendees:</b>	Sandy Bartley, Jacki Martel, Sarah Nunn, Andrea Bianchini, Jeanine Schill, Cathy Mess, Lynnell Moss, Melissa Murphy, Debra Dolhun, and Lynnell Moss		
<b>Coaches Rep:</b>	Kaylee Marcoux		
<b>Administrator:</b>	Janine Hauk		
	<b>Quorum:</b> 47 Voting members in Attendance		

Meeting called to order at 6:20PM	
Agenda Item	Discussion
1. Welcome – Call to Order, Approval of Agenda	<ul style="list-style-type: none"> <li>- Sandy welcomed all members to the meeting.</li> <li>- Jeanine motioned to approve the agenda, Debra seconded, all in favour, motion passed.</li> </ul>
2. Thanks to Club Volunteers	<ul style="list-style-type: none"> <li>- Sandy thanked ASC volunteers for their participation in hosting the recent competition. It was a great success and we had many compliments on volunteers.</li> </ul>
3. Introduction of current Executive Members by Sandy Bartley	<ul style="list-style-type: none"> <li>- President: Sandy Bartley</li> <li>- Immediate Past-President (non-voting): Ellen Swainson</li> <li>- Vice-President: Jeanine Schill</li> <li>- Treasurer: Cathy Mess</li> <li>- Test Chair: Jacki Martel</li> <li>- Secretary: Andrea Bianchini</li> <li>- Director/Registrar: Chalsie Doiron</li> <li>- Director/Fundraising: Sarah Nunn</li> <li>- Director/PA Coordinator: Dawn Halvorson</li> <li>- Director at Large: Debra Dolhun</li> <li>- Director at Large: Melissa Murphy</li> <li>- Administrator: Janine Hauk</li> <li>- Sandy thanked Board Members for their dedication and commitment to the club.</li> </ul>
4. Approval of Minutes	<ul style="list-style-type: none"> <li>- Sandy asked for approval of the agenda. Anita mentioned item #2 on agenda should be amended to reflect 2016 instead of 2013.</li> <li>- Jeanine motioned to approve meeting minutes with amendment, Melissa seconded, all in favour, motion approved.</li> </ul>

<p>5. Election of Executive:</p>	<ul style="list-style-type: none"> <li>- Test Chair: Jacki Martel by acclamation</li> <li>- Secretary: Andrea Bianchini by acclamation</li> <li>- Treasurer: Cathy Mess by acclamation</li> <li>- Registrar: Chalsie Doiron by acclamation</li> <li>- Fundraising/Volunteer: Sarah Nunn by acclamation</li> <li>- Program Assistant Coordinator: Kelly Kirby by acclamation</li> <li>- Director at Large: Tara Vatcher by acclamation</li> </ul>
<p>6. Treasurer's Report: Cathy Mess</p>	<p><i>Report attached</i></p> <ul style="list-style-type: none"> <li>- The accountant is currently working on the financials. Once finalized, the report will be attached to meeting minutes and distributed to members via our website.</li> </ul>
<p>7. Director of Skating Report (Operational): Lynnell Moss</p>	<ul style="list-style-type: none"> <li>- Lynnell introduced Kaylee Marcoux as the coaches' representative. The Coaches' Representative is elected by the coaches to represent them.</li> <li>- The club has experienced significant growth over the past 3-4 years.</li> <li>- Coaching staff has also grown from 4 coaches to 17 this year. The growth of the club has slowed during the past year and appears to have reached a plateau with membership numbers currently at 754 (registered participants).</li> <li>- ACS is very fortunate to have good communication between coaches and Board of Directors.</li> <li>- Coaching fees included in program costs pay for necessities. There are a few salaried positions within the club. Most coaches bill independently.</li> <li>- Lynnell discussed the Bridge Program for CanSkate/Figure Skating. This is important element in the development of skaters. Coaches are highly invested in the success of athletes (what-ever that success may look like for each individual skater.)</li> <li>- Lynnell thanked our amazing Dry Land Coaches for the contributions they make to the programs.</li> <li>- ASC has been participating in Ice User Meetings with the City of Airdrie. The outcome of the meetings will be a new ice user policy for the City. The policy may result in new opportunities for the Airdrie Skating Club.</li> </ul>
<p>8. Test Chair Report: Jacki Martel</p>	<ul style="list-style-type: none"> <li>- Jacki provided an overview of testing for 2016-2017 including out of club test days.</li> <li>- Three ASC Coaches became certified through Skate Canada to complete Star 1 to 5 testing.</li> <li>- 50 tests were passed in-house in the past 3 months.</li> <li>- In-house testing is a big win for the club. It is cost effective and eliminates the need to wait for outside test days or until we have enough skaters for an internal test day.</li> </ul>
<p>9. 5 Minute Question Period AGM Meeting Adjournment</p>	<ul style="list-style-type: none"> <li>- Sandy asked the membership if there were any questions prior to adjourning the AGM portion of the meeting and breaking for dinner. No questions presented.</li> <li>- Chalsie made a motion to adjourn the meeting, Andrea seconded, all in favour, motion approved.</li> <li>- AGM Meeting Adjourned at 6:45PM</li> </ul>

10. Dinner Break and slide show	<ul style="list-style-type: none"> <li>- Lynnell set up slide show during the dinner break. She apologized to any skaters that do not see themselves in the slide show. She did her best to capture as many skaters as possible.</li> </ul>
11. Test Achievements Presentation:  Jacki Martel, Lynnell Moss, Kelly Kirby, Kaylee Marcoux, and Chalsie Doiron	First Test Passed: (These skaters received a medal to recognize their achievements). <ul style="list-style-type: none"> <li>- Avery Le Lievre - STAR 1 Skill</li> <li>- Iszabel Brisbin - STAR 1 Skills</li> <li>- Anna Shagaeva - Dutch Waltz, Star 1 Freeskate</li> <li>- Klayre Bodo - Dutch Waltz</li> </ul> Complete Set Passed: <ul style="list-style-type: none"> <li>- Victoria Bianchini - STAR 1 Skills, STAR 1 Freeskate</li> <li>- Jocelyne Campbell - Senior Bronze Free Skate</li> <li>- Madelaine Dack - STAR 1 &amp; 2 Skills, Preliminary Free Skate</li> <li>- Shelby Doel - Preliminary Free Skate</li> <li>- Sarah Dolhun - STAR 1 Skills, Preliminary Free Skate</li> <li>- Emily Frost - STAR 1 Skills, Preliminary Free Skate</li> <li>- Bailey Heath - STAR 1 Skills, Preliminary Free Skate</li> <li>- Grace Lambie - Preliminary Dances, STAR 1 Free Skate</li> <li>- Avery Le Lievre - STAR 1 Skills</li> <li>- Madison Machan - STAR 1 Skills, Preliminary Dances, Star 1 Freeskate</li> <li>- Savanna Martel - STAR 1 Skills, Preliminary Free Skate, Junior Bronze Free Skate</li> <li>- Peyton Murphy - STAR 1 Skills</li> <li>- Heather Nunn - STAR 1 Skills</li> <li>- Anastasia Ogunbiyi - Senior Bronze Skills</li> <li>- Lauren Penman - Jr Bronze Free Skate</li> <li>- Danica Pirart - STAR 1 Skills, Preliminary Dances</li> <li>- Emma Schill - STAR 1 Skills, Preliminary Free Skate</li> <li>- Peyton Stankevich - STAR 1 Skills, Preliminary Dances</li> <li>- Benjamin Vatcher - Preliminary Dances, Star 1 Freeskate</li> <li>- Jessie Vatcher - Preliminary Dances, Star 1 Freeskate</li> <li>- Madilyn Woolf - Preliminary Free Skate</li> <li>- Sierra Thompson - Star 1 Freeskate</li> <li>- Larissa Armstrong - Star 1 Freeskate</li> <li>- Jocelyn Mulder - Star 1 Freeskate</li> <li>- Martina Quiroga Aguero - Star 1 Freeskate</li> <li>- Alyssa da Costa - Sr. Bronze Freeskate</li> </ul>
12. Volunteer/Fundraising Appreciation	<ul style="list-style-type: none"> <li>- Sarah reviewed the volunteer/fundraising events for the year and thanked volunteers for their contributions.</li> <li>- She mentioned that our volunteers were a very important part of the club success hosting of the Adult and STARSkate Championships this year. We had wonderful feedback about our volunteers.</li> </ul>
13. PA Appreciation:  Lynnell Moss	<ul style="list-style-type: none"> <li>- Lynnell thanked all of the Program Assistants and presented each one with a token of appreciation from the Airdrie Skating Club for their service throughout the year.</li> </ul>

		<ul style="list-style-type: none"> <li>- Tanisha Halvorson was presented with the Program Assistant of the Year Award for 2016/2017.</li> </ul>
14.	Executive Appreciation:  Sandy Bartley	<ul style="list-style-type: none"> <li>- Sandy thanked all of the current Board members for their time and efforts in contributing to this years' success.</li> <li>- Jeanine Schill was presented with 2017 Marilyn Chidlow Club Volunteer Award in recognition of her contributions to the Airdrie Skating Club and her constant willingness to go above and beyond what is expected.</li> </ul>
15.	Coach Skater Awards Presentation:	<p>Skater Awards Presentation (2016/2017 Season):</p> <p>Best Sportsmanship – Star/Comp</p> <ul style="list-style-type: none"> <li>- Victoria Bianchini</li> </ul> <p>Most Dedicated – Star/Comp</p> <ul style="list-style-type: none"> <li>- Sarah Dolhun</li> </ul> <p>Most Improved – STAR Prep</p> <ul style="list-style-type: none"> <li>- Tayten Grzyb</li> </ul> <p>Most Improved – Competitive Prep</p> <ul style="list-style-type: none"> <li>- Rebecca Milan Diaz</li> </ul> <p>STAR 1 Most Improved</p> <ul style="list-style-type: none"> <li>- Olivia Giroux</li> </ul> <p>STAR 2-5 Most Improved</p> <ul style="list-style-type: none"> <li>- Ben Vatcher</li> </ul> <p>STAR 6+ Most Improved</p> <ul style="list-style-type: none"> <li>- Lauren Penmen</li> </ul> <p>Competitive Most Improved</p> <ul style="list-style-type: none"> <li>- Anna Shageava</li> </ul> <p>Axel Award</p> <ul style="list-style-type: none"> <li>- Savanna Martel</li> <li>- Emma Schill</li> <li>- Shelby Doel</li> <li>- Tanisha Halvorson</li> <li>- Jaden Kasper</li> <li>- Emily Frost</li> </ul> <p>Superior Spinner Award – Star/Comp</p> <ul style="list-style-type: none"> <li>- Tanisha Halvorson</li> </ul> <p>Ultimate Jumper Award – Star/Comp</p> <ul style="list-style-type: none"> <li>- Jaden Kasper</li> </ul> <p>Excellent Artistry/Program Components</p> <ul style="list-style-type: none"> <li>- Emma Schill</li> </ul> <p>Prep Skater of the Year</p> <ul style="list-style-type: none"> <li>- Kristina Larson</li> </ul> <p>STARSkater of the Year</p> <ul style="list-style-type: none"> <li>- Bailey Heath</li> </ul> <p>CompetitiveSkate of the Year</p> <ul style="list-style-type: none"> <li>- Savanna Martel</li> </ul> <p>CanSkater of the Year</p> <ul style="list-style-type: none"> <li>- Kaylie Hennig</li> </ul> <p>CanPowerSkater of the Year</p> <ul style="list-style-type: none"> <li>- Lukas Lerat</li> </ul>
16.	Coach & Administrator Appreciation:  Sandy Bartley	<ul style="list-style-type: none"> <li>- Sandy expressed her deep gratitude and appreciation to all of the coaches for their dedication, commitment and amazing team work.</li> </ul>

	<ul style="list-style-type: none"> <li>- Sandy expressed her appreciation for all of Janine’s hard work and dedication.</li> </ul>
<p>17. Closing Comments: Sandy Bartley</p>	<ul style="list-style-type: none"> <li>- Finally, a huge thank you to our members for your patronage and loyalty to the ASC. We are so happy that all of you showed up tonight to celebrate our many achievements. Congratulations to all of our talented and dedicated skaters on your hard work and personal achievements this year – this night is truly a celebration of you!</li> </ul>
<p>Meeting Adjourned: 6:45PM. Motion to approve by Chalsie, Seconded by Andrea, all in favour, motion passed.</p>	

**Airdrie Skating Club**  
**Income Statement 01/06/2016 to 31/05/2017**

**REVENUE****INCOME**

Fundraiser - Cash Calendar	5,007.69
Skating Program Reveune	315,794.27
Competition - March 2017	53,659.18
Interest Revenue	153.74
GALA Revenue	2,221.05
<b>TOTAL INCOME</b>	<u>376,835.93</u>

**TOTAL REVENUE** 376,835.93

**EXPENSE****General & Administrative Expe...**

Advertising & Promotions	3,635.61
Community Donations	113.00
Courier & Postage	211.65
GALA EXPENSE	2,792.01
Competition Expenses	22,460.11
Club Credits	591.96
Coach Fees	104,303.83
Fundraisers	96.68
Fundraiser - Cash Calendar	1,850.25
Hall Rentals	1,221.11
Insurance	480.00
Interest & Bank Charges	1,232.46
Office Supplies	665.14
Ice Fees	131,240.79
GIFTS	4,113.50
Off Ice (Dance)	10,290.00
Parade Expenses	1,588.16
Program Equipment	2,200.53
Skating programs	36,571.53
Rent	895.49
Sub-Contracts	28,800.00
Test days	1,692.00
Awards/ Plaque Expenses	1,659.70
AGM Meeting Expenses	5,379.96
Uplifter & Beanstream Fees	12,119.04
Music/PA Fees	80.42
PROGRAM ASSISTANT ORIEN...	506.70
Skater Team Building Expense	255.83
CONFERENCE / EDUCATION E...	800.00
<b>Total General &amp; Admin. Expen...</b>	<u>377,847.46</u>

**TOTAL EXPENSE** 377,847.46

**NET INCOME** -1,011.53

**Airdrie Skating Club**  
**Balance Sheet As at 31/05/2017**

**ASSET****Current Assets**

Chequing Bank Account-00108718524	147,952.20	
ATB - Competition Acct 00108718525	15,023.20	
ATB-Casino Account- 00146391800	3,086.54	
ATB-Skater's Credit -00146622400	<u>3,788.31</u>	
Total Cash		169,850.25
Accounts Receivable	<u>701.40</u>	
Total Receivable		701.40
ATB CREDIT CARD DEPOSIT (GIC)		<u>10,694.38</u>
<b>Total Current Assets</b>		<u><b>181,246.03</b></u>

**Other Non-Current Assets**

Computers & Equip		1,700.15
CMPTR EQUIP (ACCUM AMORTIZAT...		0.00
CMPTR SOFTWARE (ACCUM AMORT)		0.00
Deferred Charges		<u>22,400.00</u>
<b>Total Other Non-Current Assets</b>		<u><b>24,100.15</b></u>

**TOTAL ASSET** 205,346.18

**LIABILITY****Current Liabilities**

Accounts Payable	<u>3,836.00</u>	
Total Payables		3,836.00
Club Credits		4,380.27
Deferred Revune		17,700.97
Genesis Phase III	<u>-11,200.00</u>	
Revenue Canada Payable		-11,200.00
Current Portion - Genesis Phase III		0.00
Long term Payment- Genesis Phase III		<u>11,200.00</u>
<b>Total Current liabilities</b>		<u><b>25,917.24</b></u>

**TOTAL LIABILITY** 25,917.24

**EQUITY****Owners Equity**

Retained Earnings - Previous Year		180,440.47
Current Earnings		<u>-1,011.53</u>
<b>Total Owners Equity</b>		<u><b>179,428.94</b></u>

**TOTAL EQUITY** 179,428.94

**LIABILITIES AND EQUITY** 205,346.18