



Executive Meeting Minutes April 2021

| Date of Meeting: April 11, 2021 | | Time of Meeting: 10:00 am |
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| Location of Meeting: Virtual Zoom Meeting (COVID 19) | | Snack Responsibility: N/A |
| Invited Executive: Tara Vatcher, Chalsie Doiron, Robyn Parsons, Krista Hannah, Lynnell Moss, Debra Dolhun, Janine Hauk, Annette Loff, Tammy Schmidt Kelly Kirby, Sarah Nunn | | |
| Regrets: Keri Keough | | |
| Observer: Coach Shannon Misiewicz | | |
| Agenda Item | Content | Actions |
| 1. Welcome | Meeting called to order at 10:04 am. | |
| 2. Approval of previous minutes | Motion to approve March minutes by Krista seconded by Robyn. All in favour, motion approved. | |
| 3. Approval of agenda | Motion to approve April agenda by Tara seconded by Robyn. All in favour, motion approved. | |
| 4. Email motions | | |

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| <p>President's Corner</p> | <p>5.1. Societies filing Update: Draft Bylaws are ready to present at the AGM</p> <p>5.2 AGM plans: Agenda and Zoom invite will go out within the next few days</p> <p>5.3 Board Position(s): Deb noted that there are two position up for election. No expressed interest has been received.</p> <p>5.4 Budget Meeting: Meeting date set for May 4/21 at 6:30pm by zoom</p> <p>5.5 Grant Application: Makadiff Sports AB is accepting grant applications in 3 categories. Deb forwarded information to the board and asked that if anyone is able to assist Sarah in applying to please let her know.</p> <p>5.6 Skate Canada Ice Summit May 28 – 29 with preconference sessions starting May 15th. Deb suggested if anyone was interested to her know within a week. The Section is offering to pay for one registration per club. If no board members are interested, then it will be offered to coaches.</p> <p>5.7 AB Section AGM – May 15 at 10am virtually. Sarah, Lynnell and Deb expressed interest in attending.</p> <p>5.8 Contract Committee: Deb to send out requests for letters of intent for fall season</p> | <p>5.1 Janine to send out proposed Bylaws with AGM invite</p> <p>5.2 Janine to send out</p> <p>5.3 Janine will send out one more request via email.</p> <p>5.4</p> <p>5.5 Sarah to review and submit an application.</p> <p>5.6 Ice Summit info available via Skate Canada's website</p> <p>5.7</p> <p>5.8 Lynnell to provide list of coaches to Deb</p> |
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| 6. VP's corner | 6.1 Rockyview County Grant application: Sarah has submitted everything and has exchanged correspondence. Now just waiting to hear if ASC is awarded a grant. 6.2 CWI 2022 Competition Application: No update yet. | 6.1 6.2 |
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| 7. Finance / Treasurer Corner | 7.1 Financial Update: Annette presented the current financials. Janine added that there are additional invoices coming for SOCAN, ice, and coaching. | 7.1. |
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| <p>8. Fundraiser and Volunteer Corner</p> | <p>8.1. AGLC Casino Update: Deb</p> <p>8.2. AGLC Bingos Update: Krista</p> <p>8.3. Spring Fundraiser Update: Robyn, Sarah and Tara – Robyn stated a couple of orders have come in already for Growing Smiles.</p> | <p>8.1 Tabled</p> <p>8.2 Tabled</p> <p>8.3</p> |
| <p>9. Test Chair</p> | <p>9.1. Cleaning up the test paperwork update:</p> <p>9.2 Testing Update: Lynnell reported that one skater participated in the large Calgary region test day and that the ASC high test day is scheduled for April 30/21. Low tests are ongoing.</p> | <p>9.1</p> <p>9.2</p> |
| <p>10. Administrator Corner</p> | <p>10.1.</p> | <p>10.1</p> |
| <p>11. Director of Skating</p> | <p>11.1. City of Airdrie Ice Fee Increase: Lynnell reported that the City of Airdrie has increased ice fees effective September for most categories. This will impact the club's fee setting.</p> <p>11.2. City of Airdrie multisport project: Lynnell reported that she has been attending biweekly meetings with the city and other Airdrie sports organizations to work towards developing a program that would allow kids to try various sports. The proposed start date for the project is Jan 2022. Discussion regarding benefits to the club and what still needs to be considered.</p> <p>11.3 New Restrictions Impact: Lynnell reported on information shared at the Calgary region meeting. ASC will continue with programming as planned.</p> | <p>11.1</p> <p>11.2 Lynnell to continue to attend meetings</p> <p>11.3</p> |

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| | 11.4 Dryland Survey: Lynnell reported that there were 12 responses to the survey, with the results being mixed between an interest to continue with zoom dryland and only interested in in person dryland. | 11.4 Lynnell to follow up with the city to see if room rentals are currently possible and then calculate the costs. |
| 12. Coaches corner | 12.1 | 12.1 |
| 13. Website & Social Media | 13.1. Chalsie continues to post as things come up. | 13.1 Chalsie to put together a post inviting skaters to share photos of their favorite skating memories. |
| 14. Program Assistants' Corner | 14.1. PA appreciation: Kelly reported that all the PA gifts with Escape room invites have been delivered. | 14.1 Kelly to review recruiting for September when more is known about group programming |
| 15. Other items | 15.1 Team Builder – Escape Room: Krista reviewed plans for event set for April 23. Discussion regarding need to have a board member present in each breakout room. Krista, Sarah, Lynnell volunteered to help supervise virtually. Kelly may be able join as well. | 15.1 Deb to email Kelly H at the section to see if the rule 2 applies to this type of event. |
| <p>Motion: Tara motioned to adjourn meeting and Sarah seconded. All in favor carried.</p> <p>Meeting adjourned at 11:23 am</p> | | |

Future meetings:

| Meeting Type | Date | Time | location | Snack responsibility |
|---------------------|-------------|-------------|-----------------|-----------------------------|
| Board meeting | AGM May 13 | 7:00pm | | |
| | June 3/21 | 7:00pm | | |
| | July 8/21 | 7:00pm | | |
| | Aug 5/21 | 7:00pm | | |
| | Sept TBD | | | |
| | Oct TBD | | | |