

<p>5. Presidents corner</p>	<ol style="list-style-type: none"> 1. Mission Statement and Bylaw changes & societies filing - For future planning meeting <ul style="list-style-type: none"> -Kelly Havixbeck has been sent Bylaw Changes. -We have asked her to respond by April.2/2019 and have not yet heard back. -There will be a Bylaw meeting on March 19th 7:00pm at Sarah's house 2. Conflict resolution & Policy updates 3. Board Leadership Edmonton: invites you to a day-long program of engaging and informative workshops focused on board members of voluntary and not-for-profit organizations. This conference provides you with a variety of sessions and networking opportunities addressing not-for-profit board fundamentals and new trends. Saturday April 4th, 2020 4. March 21-22 Casino <ul style="list-style-type: none"> - Volunteers could bank their hours for future credit 5. Update on Nomination for a 10-week registration and Skate Canada Fee: <ul style="list-style-type: none"> -A skating parent has offered to donate a 10-week registration and skate Canada fee – Janine may know of someone / potential draw TBD 	<p>5.1 Sarah will send Kelly a Reminder email.</p> <p>5.2. Tabled</p> <p>5.3 Lynell will look for other local workshops that may be held in a closer location</p> <p>5.4. Sarah to draft up an email to Janine requesting memberships help with running this Casino</p> <p>5. Sarah to follow up with Janine on notifying the family.</p>
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<p>6. VP's corner</p>	<ol style="list-style-type: none"> 1. Survey results - Suggested improvements: 2. New Formation of Contract Committee Update: -Current Members: Deb, Cathy and Sarah 3. Outstanding Contract Update: -Both <i>Dryland coaches and insurance</i> 4. Coaches Contracts: - <i>Pay Dates Needs to be Review</i> <i>15th and 30th coaches can charge bi monthly-this needs to be changed</i> <i>In order to cross reference payments so no over charging takes place</i> <i>Wording in contract renewal needs to be reviewed before sending out again in the next contract cycle.</i> 5. Update on Mid-Point Reviews for February: -<i>Contract Committee is in the process of planning times to meet with staff members under contract</i> 	<p>6.1. Tabled</p> <p>6.2. Board Members who are interested in joining Contract Committee Please let Deb or Sarah know by this Friday.</p> <p>6.3. Tabled</p> <p>6.4. Tabled</p> <p>6.5. Contract Committee to schedule these meetings</p>
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<p>7. Finance / Treasurer Corner (Janine's Update)</p>	<p>1. Book keeper / Accountant a.2018/2019 Financials Feed Back Update: - Looking for feedback from members by March 19th</p> <p>7.2 New financial processes Update (Cathy & Deb/Sarah): -Janine is working with Madison/Jorge from ATB Calgary now to help rectify all of our banking needs</p> <ul style="list-style-type: none"> • Update on all Banking Items (Deb/Janine): <p>-ASC exploring changing banks. Deb presented info from ScotiaBank and Robyn brought print info from RBC but plans to follow up with RBC for more detail. Janine and Debra looked at the charges – difficult because of the number of transactions we have (uplifter etc.).</p> <ul style="list-style-type: none"> • Separate account for Casino's Update: -AGLC will be sending us a letter soon about our account • Update from ATB on EFT: -EFT Had been paying Coaches by this and ATB had been charging \$20 per EFT. This can't be happening ATB is looking into how they can change this. • Over Draft on Credit card Update: - Sarah & Deb to find old meeting minutes, sign them and re submit them for Credit Card Limit Approval <p>7.3. GIC Update:</p> <p>7.4 Accounts Voting:</p> <ul style="list-style-type: none"> • PA account needs to be pulled into main account • All other misc. accounts will need to be pulled into main account. • Credits for uplifter – updating policy for using the credits within the fiscal year. (discussion on bottle drives and profit sharing) 	<p>7.1.a. Janine to send out to all board members.</p> <p>7.2.Tabled</p> <p>3. Tabled</p> <p>4. Deb & Sarah to follow up with this</p>
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<p>8. Fundraiser and Volunteer Corner</p>	<p>1. Fundraising plan:</p> <ul style="list-style-type: none"> • Spring “President of the Patio”: Postponed -Robyn to update dates and email team (March 21-April 16th Final Daw Date) - Will stay at 4 -people/team with a \$25 credit. -Chalsie will work to promote this on FB, INSTA, & Webpage <p>2. Other fundraising.</p> <ol style="list-style-type: none"> a. New App for non-profit and local business linkage for fundraising Update (Tara & Sarah): b. Paul’s Pizza has been confirmed for March 2nd -Profit: \$194.00 c. <i>Competition Profit:</i> <p>3. Tara Motioned to use left-over Gift Cards from Competition at AGM for an additional Raffle. Deb second. Motioned approved.</p> <p>4. Tara motioned to give Tanisha her registration fee back for our competition as she was injured and provided club with doctors note. Krista Second. Motioned approved.</p>	<p>8.1. Robyn to re-vamp dates.</p> <p>8.2.a. Tabled</p> <p>8.2.b. Completed</p> <p>8.2.c. TBD</p> <p>8.3 Sarah to AGLC License. Krista to make a Raffle Tree.</p> <p>8.4. Completed</p>
<p>9. Test Chair</p>	<p>9.1. Cleaning up the test paperwork update:</p> <p>9.2. Star 1 to 6 Test month in planning stage : -Test Dates will be in April for Star 6 and up</p>	<p>9.1. Tabled</p> <p>9.2. Lynell to send out Test Date Information</p>

	-Star 1 Test Date emails coming out soon	
10. Administrator Corner	1. Home and Garden Show Update: <i>-ordering supplies for this has began</i>	10.1.Lynnell / Janine
11. Director of Skating	1. Lethbridge Competition (March 6 th -8 th) Update: <i>- We Did well</i> <i>- Club had over 15 Star 1 Skaters attended</i> 11.2. Program and Registration Overview: <i>-Spring Registration is starting to trickle in</i> 11.3. ASC selling of badges/ribbons: <i>-Okotoks has bought some of our ribbons</i> 11.4. ASC Skater Disciplinary policy wording Update:	11.1. Completed 11.2. Ongoing 11.3.Lynell to draft up invoices for this 11.4. Tabled
12. Coaches corner	1. Gala/Celebration plans for the 2019/2020 Season Update: <i>-Website has been updated with Gala info</i> <i>-Parent feedback has been that they would like an option for Professional Pictures.</i>	12.1. Deb to look into options for Professional Pictures
13. Website & Social Media	1. Update website with new board members (Annette and Denika) <i>-Denika and Annette have now sent picture to Chalsie</i> 2. Update the website with the board members policies 3. Dropbox: Sarah to lock contracts folder (DropBox - not able to do this with out paying for it) and then all of board will have access.	13.1. Completed 13.2. Sarah to email Chalsie these 13.3.Tabled
14. Program Assistants' Corner	14.1 Winter update: <i>-Team Builder TBD closer to Spring</i>	14.1. Chalsie to update us on this

<p>15. Other items</p>	<p>1. Notice Boards Update: -Almost all completed</p> <p>15.2 Certain Bingo Halls will transfer Volunteer Credits to Sports Organization -Look into this for the future</p> <p>15.3 Feedback on STAR 1-3 Pilot information: -meant to provide an additional opportunity to these young skaters to have a competition close to home. At the end of this season, the Section will be collecting feedback on this pilot, which will help to determine the next steps forward for the 2020-2021 season. -Sarah to send email requesting feedback</p> <p>15.4. AGM Planning -Trophies -Food -Itinerary -Entertainment -Board Positions</p> <p>15.5. Star Active Reduction hours: -Family request to break minimum hours for Spring. -We have come up with two options to respond to this family</p>	<p>15.1. Lynell to finish</p> <p>15.2. Tara & Sarah to Investigate</p> <p>15.3 Tabled</p> <p>15.4. Tabled</p> <p>15.5 Deb to respond to family</p>
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Motion: Tara motioned to adjourn meeting and Deb seconded.

Meeting adjourned at 9:51 pm

Future meetings:

Meeting Type	Date	Time	location	Snack responsibility
Board meeting	Sun Apr 5	6pm-8pm	REA Boardroom	Tammy
AGM	May 2	7pm	Curling Club	n/a
Board meeting	Sun June 7	6pm-8pm	REA Boardroom	Sarah

