



Executive Meeting Agenda November 2020

Date of Meeting: November 1, 2020 **Time of Meeting:** 10:00 am

Location of Meeting: Virtual Zoom Meeting (COVID 19) **Snack Responsibility:** N/A

Invited Executive: Tara Vatcher, Chalsie Doiron, Robyn Parsons, Krista Hannah, Lynnell Moss, Debra Dolhun, Janine Hauk, Annette Loff, Tammy Schmidt, Keri Keough, Kelly Kirby, Sarah Nunn

Regrets: Tara, Tammy

Agenda Item	Content	Actions
1. Welcome	Meeting called to order at <u>10:05</u> am.	
2. Approval of previous minutes	Motion to approve October minutes by <u>Krista</u> seconded by <u>Robyn</u> . All in favour, motion approved.	
3. Approval of agenda	Motion to approve November agenda by <u>Krista</u> seconded by <u>Robyn</u> . All in favour, motion approved.	
4. Email motions	None	None

President's Corner	<p>5.1. Societies filing Update: Deb has received the certificate for 2019 and has left messages for the Societies. Deb is still waiting to hear from Societies as there needs to be some revisions to the wording of the updated by laws and there needs to be a special resolution passed by 75% of the vote.</p> <p>5.2 Survey results - Suggested improvements</p>	<p>5.1 Deb to follow up.</p> <p>5.2: tabled</p>
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6. VP's corner	Nothing new to report at this time.	Sarah
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<p>7. Finance / Treasurer Corner</p>	<p>7.1 Financial Update: Annette and Janine</p> <ul style="list-style-type: none"> • Annette & Janine had a meeting with the accountant, all files are up to date for 2019/2020. Bookkeeping fees also paid for 19/20. • Main Account \$169,000 • Casino Account \$15,031 • Raffle Account \$10,197 • Trying to get in touch with ATB regarding fees • Possibly to Budget for the year. <p>7.2. GIC Update:</p> <ul style="list-style-type: none"> • Talk to Tatiana about rolling interest into new term 	<p>7.1. Annette/Janine</p> <p>7.2 Annette to follow up</p>
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<p>8. Fundraiser and Volunteer Corner</p>	<p>8.1. Update from Businesses: Krista received a gift card from Coop and Annette will be sending a letter to Save On</p> <p>8.2. AGLC Casino Update: Deb heard from AGLC and they have slotted our club for 2nd Quarter, which will unfortunately be in the summer. Deb requested that ASC be considered as a replacement if another organization cancels in an earlier quarter.</p> <p>8.3. AGLC Bingos: Update from Krista Krista only heard from “5 Star Bingo” that they would be willing to accept another organization and they stated what we need to have, Krista sent info but waiting to hear back. Hoping to hear back from them by Monday Nov 2.</p> <p>8.4. Booze Survivor: Update from Robyn Funds raised from booze survivor were \$419.01, which will need to be put in the raffle account. Some members advised if they heard about it they would have purchased so we need to find more ways to communicate.</p> <p>8.5. Fundraising Credits Plan for winter: Sarah, Tara, Robyn</p> <ul style="list-style-type: none"> • Bottle Drive (3 or 4 and divide up neighbourhoods) • Bacon Sales (Jan) 	<p>8.1 Krista will send letter to Save On on behalf of Annette.</p> <p>8.2 Deb Follow up</p> <p>8.3 Krista will follow up in few days.</p> <p>8.4 Thank you Robyn for organizing.</p> <p>8.5 Robyn & Sarah to send out Fundraising Credits for volunteering and info regarding Chocolates/Wreaths</p>
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	<ul style="list-style-type: none"> • Purdys Chocolates (Nov/Dec) • Christmas Wreaths (Nov/Dec) – Dec 4 Delivery • Spolumbos Sausages (Jan/Feb) • 50/50 Online – Jan Pay the Bills • Fundraising Idea for next year “Dieleman Fundraising” 	fundraisers right away.
9. Test Chair	<p>9.1.Cleaning up the test paperwork update: Lynnell reported that several low tests have been completed, with some skills tests to come.</p> <p>9.2 Testing Update: There are no high test days scheduled at this point due to a lack of evaluators.</p>	<p>9.1 Lynnell</p> <p>9.2. Lynnell</p>
10. Administrator Corner	<p>10.1.Drop Box: Options for more storage</p> <p>Discussion regarding storage options. Will start using Google Drive as it is more user friendly and you get more storage for a smaller fee.</p>	10.1 Lynnell and Janine to set up.

<p>11. Director of Skating</p>	<p>11.1. Registration Update: Registrations are doing okay, few last minute registrations. Winter season is open, registration is slow. A reminder email will go out.</p> <p>11.2 Phase II Skate Canada Update: Changes at the arena allowing arrival 30 min prior to activity. ASC staying with 15 min prior to activity due to pre/post cleaning. All city facilities may make mandatory masks.</p>	<p>11.1</p> <p>11.2 Email out reminders of rules of screening for enter/exiting buildings.</p>
<p>12. Coaches corner</p>	<p>12.1 Celebration plans Fall 2020 Season Update: Lynnell</p> <p>Ideas for celebration: lawn signs with gifts to open or retractable sign from vistaprint. Look into options for live stream for parents to view.</p>	<p>12.1 Lynnell to order Vistaprint award sign</p>
<p>13. Website & Social Media</p>	<p>13.1. Chalsie had nothing new at this time.</p>	<p>13.1</p>
<p>14. Program Assistants' Corner</p>	<p>14.1. Update: Brought 1 PA in for 845-945 session to help out.</p>	<p>14.1</p>

<p>15. Other items</p>	<p>15.1 Streaming Live of Skaters: Looking into options so parents can possible view their skaters online. Challenges include the need for large amounts of data, volunteers to run the streaming, and a streaming platform (maybe zoom). There are parents on various sessions that have not given consent for videoing, so without consent, those sessions would be able to be streamed.</p> <p>15.2 Another option to allow parents to view their skaters would be setting up a sign up genius as each arena has maximum number in viewing areas. This would likely not work on some sessions at the Plainsman, as the skaters are using the viewing area to take their skates on and off. This option would require that parents volunteering to clean the stands.</p> <p>15.3 Shauna Quinn from Alberta Winter Games contacted Lynnell about funding for new equipment. Looking into possibly getting a new harness for on/off ice for Genesis.</p>	<p>15.1 Deb and Lynnell to research options</p> <p>15.2</p> <p>15.3 Lynnell to provide a quote and find out previous contractor.</p>
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Motion: Robyn motioned to adjourn meeting and Sarah seconded.
Meeting adjourned at 12:11 pm

Future meetings:

Meeting Type	Date	Time	location	Snack responsibility
Board meeting	December 6/20	6pm		
	January 3/21	10am		
	February 7/21	6pm		
	March 7/21	10am		