



# Executive Meeting Minutes December 6

## 2020

<b>Date of Meeting:</b> December 6, 2020		<b>Time of Meeting:</b> 6:00pm
<b>Location of Meeting:</b> Virtual Zoom Meeting (COVID 19)		<b>Snack Responsibility:</b> N/A
<b>Invited Executive:</b> Tara Vatcher, Chalsie Doiron, Robyn Parsons, Krista Hannah, Lynnell Moss, Debra Dolhun, Janine Hauk, Annette Loff, Tammy Schmidt, Keri Keough, Kelly Kirby, Sarah Nunn		
<b>Regrets:</b> Kelly Kirby, Krista Hannah		
Agenda Item	Content	Actions
1. Welcome	Meeting called to order at <u>6:04</u> pm.	
2. Approval of previous minutes	Motion to approve November minutes by <u>Sarah</u> seconded by <u>Robyn</u> . All in favour, motion approved.	
3. Approval of agenda	Motion to approve November agenda by <u>Tara</u> seconded by <u>Sarah</u> . All in favour, motion approved.	
4. Email motions	None	

<p>President's Corner</p>	<p>5.1. Societies filing Update:  Feedback from Societies is that ASC bylaws need to have specific phrases and gave Deb the quoted phrases. Also changes to Bylaws must be done at a Special Resolution meeting with 75% vote in favor. As a result, Deb will present these changes at the Special Resolution meeting following this board meeting tonight.</p> <p>5.2 Survey results - Suggested improvements</p> <p>5.3 Grant Opportunity – Deb  Sarah looked into some grants but they were aimed towards charities and groups, they stated Non For Profit but more project based.</p> <p>Please keep looking for other grants they the club could possible apply for. Please submit any suggestions to Deb.</p>	<p>5.1 Deb</p> <p>5.2: tabled</p> <p>5.3 Deb</p>
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6. VP's corner		
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<p>7. Finance / Treasurer Corner</p>	<p>7.1 Financial Update: Annette and Janine The GIC was reinstated into the new term and was rolled over with old interest rate.</p> <p>Any EFT posted after Dec 24 6pm will not get paid until Tuesday December 29.</p> <p>7.2 Set up a new email for the treasurer position – Deb to follow up</p>	<p>7.1 Completed</p> <p>7.2 Deb</p>
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<p>8. Fundraiser and Volunteer Corner</p>	<p>8.1. AGLC Casino Update: Deb has not received any further information</p> <p>8.2. AGLC Bingos Update: Krista</p> <p>8.3. December Fundraisers Update: Robyn, Sarah and Tara</p> <p>Growing Smiles fundraiser raised \$ 1,032.31 Purdy's Chocolate fundraiser raised \$944.35 and 3 Gift Cards</p>	<p>8.1 Tabled</p> <p>8.2 Get update from Krista next board meeting.</p> <p>8.3 Sara, Robyn, and Tara to look into Bacon/Sausage Fundraiser for January 2021</p>
<p>9. Test Chair</p>	<p>9.1.Cleaning up the test paperwork update:</p> <p>9.2 Testing Update: 81 tests completed over last few weeks of skating and all payments received.</p>	<p>9.1 Tabled</p> <p>9.2 Lynnell to Upload all paperwork and validate the tests</p>
<p>10. Administrator Corner</p>	<p>10.1.Drop Box: Project complete.</p>	<p>10.1 Lynnell to transfer documents over to Google Docs.</p>
<p>11. Director of Skating</p>	<p>11.1. Registration Update: Will be switching 10-week sessions to 5 week sessions, for less of a financial commitment and also helps with possible cancellations (COVID).</p> <p>We are taking registrations right now for Jan and getting a few already but still unsure what January will look like due to Covid. All testing has been cancelled.</p> <p>11.2 Phase II Skate Canada Update: no further update currently</p>	<p>11.1</p> <p>11.2</p>

	<p>11.3 New Equipment: Approval for a new Harness has been received, the \$4,500 has been received to pay for it.</p>	<p>11.3 Lynnell to purchase Harness and place in storage for now.</p>
12. Coaches corner	<p>12.1 Celebration plans Fall 2020 Season Update: Lynnell/Tammy</p> <p>Awards: we have the awards banner, we will get award recipient cards, print them off and mail out for skaters no longer in the club. Make arrangement to have 1 coach and President/Vice Pres to meet at their house.</p> <p>Calgary has a few clubs still open but most clubs are not running due to restrictions.</p>	<p>12.1 Lynnell to contact families of award recipients and create a schedule for doorstep award deliveries.</p>
13. Website & Social Media	13.1.	13.1
14. Program Assistants' Corner	14.1.	14.1

15. Other items	<p><b>Dryland:</b> Dryland online training runs for 20 weeks. Decision made to send out a reminder that skaters can still register.</p>	Janine to send out a email advising you can still register.
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**Motion:** Tara motioned to adjourn meeting and Robyn seconded.

Meeting adjourned at 6:52 pm

**Future meetings:**

Meeting Type	Date	Time	location	Snack responsibility
Board meeting	January 3/21	10am		
	February 7/21	6pm		
	March 7/21	10am		